

LOCAL KNOWLEDGE. INTERNATIONAL OUTLOOK.

Junior Consultant

International advisory · Organizational psychology · Venezuela



People. Culture. Business.

Prepare materials that support high-quality advisory work.

INTERA Global Advisory is an international advisory boutique specializing in the human, cultural and organizational challenges of doing business in Venezuela. We advise companies, leaders and teams worldwide, with particular attention to clients from the United States and Europe.

YOUR MANDATE

- Investigate and synthesize information on organizations, leadership and the business environment to support the senior team's advisory projects.
- Prepare interview guides, questionnaires and diagnostic tools under the supervision of the senior team.
- Design draft programs, workshop agendas and presentations following the senior team's instructions and for their review.
- Organize and analyze interview notes and findings provided by the senior team; prepare summaries and working documents with discretion.
- Review Spanish and English content and verify sources; check materials for consistency, accuracy and quality together with the senior team.

EMPLOYMENT TERMS

Permanent employment, full-time or part-time by agreement. Hybrid work combining the INTERA office and home office, coordinated with the team. An internal, supervised role with no direct client contact.

YOUR BACKGROUND

- Recent university degree in Psychology, Organizational Psychology, Business Psychology, Business Administration or a related discipline.
- At the start of your career; no consulting experience required. Relevant internships and academic projects are welcome.
- Upper-intermediate to advanced written and spoken English, particularly for research and preparing documentation and materials; fluent Spanish.
- Strong interest in Venezuela's business environment and international collaboration, with a connection to the local context.
- Sound command of research tools, presentations, documents and spreadsheets; ability to structure information clearly.
- Hands-on academic exposure to research methods, questionnaire design or qualitative and quantitative analysis is an advantage.
- Willingness to learn; attention to detail, organization, confidentiality and reliable delivery against deadlines.

We value rigor, curiosity and the ability to turn information into clear, useful materials. We offer permanent employment, practical learning and supervision by the senior team.

How To Apply

Send your CV in English or Spanish and a brief introduction; you may include a relevant academic work sample:

EMAIL

contact@intera-advisory.com

WEB

intera-advisory.com